

# Education Committee Agenda **Minutes**

Coatesville Area Senior High School Auditorium

**February 13, 2018 - 6:00 PM**

(4<sup>th</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Bashera Grove  
**BOARD MEMBERS:** Robert Fisher and Thomas Keech  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 8:17 p.m.

## APPROVAL of MINUTES

Approval of the January 9, 2018 Education Committee meeting minutes. (*Enclosure*)

**Motion:** Rob Fisher                      **Second:** Tom Keech                      **Vote:** 3-0

## AGENDA ITEMS

### **A. Longwood Gardens Grant for Caln Elementary Kindergarten Class**

**RECOMMENDED MOTION:** That the Board of School Directors accepts a grant from Longwood Gardens to provide transportation for the kindergarten classes to attend the Design in the Garden Program, as presented. (*Confidential Enclosure*)

**Motion:** Rob Fisher                      **Second:** Tom Keech                      **Vote:** 3-0

### **B. Gospel Choir – Public Performance**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Gospel Choir's public performance, as presented. (*Confidential Enclosure*)

**Motion:** Tom Keech                      **Second:** Rob Fisher                      **Vote:** 3-0

### **C. Public Performance and Out-of-State Trip – Combined Middle School Chamber Orchestra**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to participate in a public performance at one of two locations and, if warranted, permission for an out-of-state field trip, as presented. (*Confidential Enclosure*)

**Motion:** Rob Fisher                      **Second:** Tom Keech                      **Vote:** 3-0

### **D. Out-of-State Field Trip – 8<sup>th</sup> Grade Science Curriculum Study**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request for an out-of-state field trip, as presented. (*Confidential Enclosure*)

**Motion:** Rob Fisher                      **Second:** Tom Keech                      **Vote:** 3-0

### **E. Revisions to the Course Selection Guide – Grades 9 thru 12**

**RECOMMENDED MOTION:** That the Board of School Directors approves the revisions to the 2018-2019 Course Selection Guide, as presented. (*Enclosure*)

**Motion:** Rob Fisher                      **Second:** Tom Keech                      **Vote:** 3-0



**NEW BUSINESS**

The Charter School Summit will be held on April 7<sup>th</sup> from 10 am to 2 pm.

**PUBLIC COMMENT**

**ADJOURNMENT** \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Finance Committee Minutes

Coatesville Area Senior High School Auditorium

February 13, 2018 - 6:00 PM

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Dean Snyder  
**BOARD MEMBERS:** Robert Fisher and James Hills  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 7:29 p.m.

## APPROVAL of MINUTES

Approval of the January 9, 2018 Finance Committee meeting minutes. (*Enclosure*)

Motion: Rob Fisher                      Second: James Hills                      Vote: 3-0

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)

Motion: Rob Fisher                      Second: James Hills                      Vote: 3-0

### B. Approve Preliminary Budget - Resolution

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2018-2019 Preliminary General Fund Budget resolution, as presented. (*Enclosure*)

Motion: Rob Fisher                      Second: James Hills                      Vote: 3-0

### C. Community Church of Coatesville – License Agreement – Scott Middle School

**RECOMMENDED MOTION:** That the Board of School Directors approves the license agreement with the Community Church of Coatesville for the use of the Scott Middle School Auditorium for a monthly fee of \$1,600.00 effective March 1, 2018 through February 28, 2019 with an extension available at Lessee's option. (*Confidential Enclosure*)

Motion: Rob Fisher                      Second: James Hills                      Vote: 3-0

### D. Tax Collector Agreement – Barry Beach

**RECOMMENDED MOTION:** That the Board of School Directors approves the tax collector compensation agreement with Barry Beach of Caln Township. (*Enclosure*)

Motion: Rob Fisher                      Second: James Hills                      Vote: 3-0

**E. Building Authority**

**RECOMMENDED MOTION:** That the Board of School Directors approves the process for receiving applications to become a member of the Coatesville Area School District Building Authority. Applications will be accepted through March 7, 2018 with appointments made at the March 27, 2018 Board Meeting.

Motion: James Hills

Second: Rob Fisher

Vote: 3-0

**F. Artwork Award – Domestic Violence Center for Chester County – Emily Allen**

**RECOMMENDED MOTION:** That the Board of School Directors accept a check in the amount of \$250 on behalf of the artwork submitted by student Emily Allen who won an award for artwork submitted to the DVCCC.

Motion: Rob Fisher

Second: James Hills

Vote: 3-0

**G. Donation from Track & Field Coaches Association of Greater Philadelphia**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation check in the amount of \$1,000, as presented. (*Confidential Enclosure*)

Motion: Rob Fisher

Second: James Hills

Vote: 3-0

**H. Donation Check - Food Services Meal Debt for Students**

**RECOMMENDED MOTION:** That the Board of School Directors accept a donation check in the amount of \$50 to pay down student meal debt within the District. (*Confidential Enclosure*)

Motion: Rob Fisher

Second: James Hills

Vote: 3-0

**I. Army Educational Outreach Program 2017-2018 eCYBERMISSION Mini-Grant**

**RECOMMENDED MOTION:** That the Board of School Directors accept the 2017-18 eCYBERMISSION Mini-Grant in the amount of \$6,512. (*Confidential Enclosure*)

Motion: Rob Fisher

Second: James Hills

Vote: 3-0

**J. Bentley Colleague STEM Grant – 9/10 Center**

**RECOMMENDED MOTION:** That the Board of School Directors accept a grant in the amount of \$400 from Bentley Systems, Inc. to be used at the Intermediate High School within the field of Science and Technology. (*Confidential Enclosure*)

Motion: Rob Fisher

Second: James Hills

Vote: 3-0

**K. Lifetouch National School Studios Commission Checks**

**RECOMMENDED MOTION:** That the Board of School Directors accept the following commission checks Lifetouch National School Studios for the following school buildings: (*Confidential Enclosures*)



**INFORMATIONAL ITEM(S)**

- Budget Presentation & CASD Building Authority Presentation – Jeff Ammerman
- Enrollment Reports for CASD & Charter Schools for the period ending January 31, 2018. (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT**      This meeting adjourned at 8:12 p.m.

*Respectfully submitted, Karen Jackson*

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

# Operations Committee Minutes

Coatesville Area Senior High School Auditorium

February 13, 2018 - 6:00 PM

(1<sup>st</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** James Hills  
**BOARD MEMBERS:** Ann Wuertz and Robert Marshall, Jr.  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 6:06 p.m.

## APPROVAL of MINUTES

Approval of the January 9, 2018 Operations Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz                      Second: James Hills                      Vote: 2-0

## AGENDA ITEMS

A. Request to Waive Fees – Boy Scouts of America – East Fallowfield Elementary School

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$295 for use of the cafeteria at East Fallowfield ES for the Annual Pinewood Derby, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz                      Second: James Hills                      Vote: 2-0

B. Request to Waive Fees – Brandywine Health Foundation – NBMS, Friendship & Reeceville

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$120 for use of the facilities at North Brandywine Middle School, Friendship and Reeceville Elementary Schools for the Strawberry Festival's 4-day event from May 31<sup>st</sup> through June 2<sup>nd</sup> 2018, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz                      Second: James Hills                      Vote: 2-0

C. Request to Waive Fees – Women Destined for Change Conference – 9/10 Center

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive all, or a portion, of the fees in the amount of \$2,930 for the use of facilities at the Intermediate High School on April 27-28, 2018, as presented. (*Confidential Enclosure*)

***Friendly Amendment:***

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$1,520 and charge the operational costs of \$1,410, as discussed.

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive ~~all, or a portion, of the fees~~ in the amount of \$2,930 **\$1,520 and charge the operational costs of \$1,410** for the use of facilities at the Intermediate High School on April 27-28, 2018, as presented.

Motion: Ann Wuertz                      Second: James Hills                      Vote: 2-0



**D. Request to Waive Fees - Basketball Tournament – Scott Middle School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$807 for the use of facilities to host a 3-on-3 basketball tournament at Scott Middle School on February 24, 2018, as presented. (*Confidential Enclosure*)

***Friendly Amendment:***

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$495 and charge operational costs in the amount of \$312, as discussed.

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$807 **\$495 and charge the operational costs in the amount of \$312**, for the use of facilities to host a 3-on-3 basketball tournament at Scott Middle School on February 24, 2018, as presented **as discussed**.

Motion: Ann Wuertz

Second: James Hills

Vote: 2-0

**E. Request to Waive Fees – District I Track Championships - C.A.S.H.S.**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to waive fees in the amount of \$7,584 for the use of facilities to host the District I track and Field Championships at C.A.S.H. on May 18-19, 2018, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 2-0

**F. Donation from Smith and Associates**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation of projectors from Smith and Associates. The projectors are valued at \$50,000.

Motion: Ann Wuertz

Second: James Hills

Vote: 2-0

**G. Engineering Services Proposal – Fire Pump Transfer Switch Replacement - 9/10 Center**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Agreement with The Schrader Group and Barton Associates for engineering work related to replacing the fire pump transfer switch at the Intermediate High School (9/10 Center), as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 2-0

**H. Engineering Services Proposal – Electrical Panel Replacement – South Brandywine M. S.**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Agreement with The Schrader Group and Barton Associates for engineering work related to replacing the electrical panel at South Brandywine Middle School, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 2-0

**I. Scott Field Renovations – Phase II**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request to begin Phase II renovations of Scott Field, and authorize the Director of Business Administration to work with counsel to draft and execute an agreement that ensures that all appropriate paperwork is in place. (*Confidential Enclosure*)

Motion: Ann Wuertz

Second: James Hills

Vote: 2-0

**INFORMATIONAL ITEM(S)**

- Scott Field Presentation, Steven Kirk
- Friendship Elementary School Closure – Redistricting Update, Dr. Cathy Taschner
- Elementary and Middle School Mascot and School Colors, Dr. Cathy Taschner
- **Facilities Update – Robert Tanner and Douglas Moreno, GCA**
- Food Service Reimbursement/Participation Report for the month ending 1/31/2018. (*Enclosure*)

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** This meeting adjourned at 7:29 p.m.

*Respectfully submitted, Karen Jackson*

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*

**Policy Committee Minutes**  
*Coatesville Area Senior High School Auditorium*  
**February 13, 2018 - 6:00 PM**  
*(3<sup>rd</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Thomas Siedenbuehl  
**BOARD MEMBERS:** Brandon Rhone and Ann Wuertz  
**ADMINISTRATION:** Dr. Cathy Taschner and Karen Hall  
**CALL TO ORDER:** 8:13 p.m.

**APPROVAL of MINUTES**

Approval of the January 9, 2018 Policy Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz                      Second: Brandon Rhone                      Vote: 3-0

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**Consent Agenda**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Consent Agenda items:

*Item(s) removed from Consent Agenda:*

H. Policy 705.1 – School District Police Authorized to Carry Weapons – 30 Day Review

Motion: Ann Wuertz                      Second: Brandon Rhone                      Vote: 3-0

- A. **Policy 218.2 – Terroristic Threats – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 218.2.
- B. **Policy 226 – Searches – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 226.
- C. **Policy 233 – Suspension and Expulsion – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 233.
- D. **Policy 237 – Electronic Devices – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 237.

- E. Policy 249 – Bullying and Cyber Bullying – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 249.
- F. Policy 338 – Sabbatical Leave – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 338.
- G. Policy 338.1 – Compensated Professional Leave – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 338.1.
- H. Policy 705.1 – School District Police Authorized to Carry Weapons – 30 Day Review**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 30-day review of Policy 705.1.

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**ADJOURNMENT** This meeting adjourned at 8:16 p.m.

*Respectfully submitted, Karen Jackson*

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.*